

SANDY CITY  
APPROVED POSITION SPECIFICATIONS

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| I. <u>Position Title:</u> Lifeguard | <u>Revision Date:</u> 02/06<br><u>EEO Function:</u> Parks & Rec<br><u>EEO Code:</u> Admin Support<br><u>Status:</u> Non-exempt<br><u>Control No:</u> 50918 |
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II.    Summary Statement of Overall Purpose/Goal of Position:

Under the general supervision of the Lifeguard Supervisor/Head Lifeguard & Program & Aquatics Coordinator, work to promote a safe environment for all patrons of the pool area.

III.   Essential Duties

- Assist with all aquatic programs and special events in the pool area.
- Ensure a healthy and safe environment in compliance with County Health regulations.
- Scan assigned areas to eliminate hazards and prevent accidents to ensure the safety of all patrons.
- Educate patrons by informing them of the purpose and need for rules and policies.
- Use proper techniques and procedures to assist person in distress or rescue any person in a drowning situation.
- Possess the ability and knowledge of CPR/First Aid and be willing and able to perform rescues as required.
- Assist with the efficient operation and maintenance of the swimming pool area and locker rooms to ensure a safe, clean and healthy environment.
- Prepare and complete all records and reports on schedule and submit to Supervisor on duty.
- Follow the pool risk management and safety program by regular inspection and maintenance of activity site and scheduled emergency drills.
- Assist in the enforcement of pool and program rules and regulations.
- Monitor and supervise the swimming pool, pool area, locker rooms and hallways.
- Respond quickly and efficiently to all emergency situations.

IV.   Marginal Duties

- Work as part of a team to help coordinate additional Center projects with other staff members.
- Perform other duties as assigned.

V.    Qualifications:

**Education/Experience:** Must be 15 years or older, knowledge of swimming techniques, Physical ability to carry out a water rescue, ability to react responsibly in an emergency situation.

**Certificates/Licenses:** Current certification in American Red Cross CPR for the Professional rescuer and Lifeguard Training must successfully complete oral, written and practical water exams; must also pass a vision and hearing test.

**Probationary Period:** A three-month probationary period is a prerequisite for this position.

**Knowledge of:** Good verbal and written communication skills, proper English usage, spelling and vocabulary.

**Responsibility for:** Great responsibility for the care, condition and use of facilities, materials, equipment, tools, etc.; great responsibility for making decisions affecting the activities of people: what they should do, when to do it, where, and how - including responsibility for worker motivation and satisfaction. Must have ability to react responsibly in an emergency situation.

**Communication Skills:** Contacts requiring tact and judgement to avoid friction and to handle complaints; frequent contacts involving the carrying out of programs and schedules requiring the influencing of others to obtain desired result; outside contact with public presenting; ability to communicate effectively with all age groups; ability to enforce pool regulation in a firm manner while maintaining good public relations.

**Tool, Machine, Equipment Operation:** Physical ability to carry out a water rescue; regular use of a telephone; occasional use of a copy machine, computer, and calculator; use of specialized equipment related to the assigned activity/sport.

**Analytical Ability:** communicate effectively verbally and in writing; establish and maintain effective working relationships with employees and the public; work independently on assigned projects; operate computer and telephone systems.

VI. Working Conditions:

Some uncomfortable working conditions due to warm weather and sun exposure; moderate mental pressure and fatigue exist during a normal work day due to constant supervision of children and adults; moderate physical exertion is present due to the possibility of water rescues. Some evening, weekend, and holiday work required.

The above statements are intended to describe the general nature and level of work being performed by the person(s) assigned to this job. They are not intended to be an exhaustive list of all duties, responsibilities, and skills required of personnel so classified. The approved class specifications are not intended to and do not infer or create any employment, compensation, or contract rights to any person or persons. This updated job description